

# MORNINGTON BASKETBALL

## POSITION DESCRIPTION – REFEREE ADVISOR

<b>JOB TYPE:</b>	Casual – fixed term contract
<b>HOURS:</b>	Approx. 20 hours per week
<b>LOCATION:</b>	Various locations
<b>REMUNERATION:</b>	Based on skills and experience
<b>MANAGER:</b>	Reports on a day to day basis to the General Manager Responsible to the Committee of Management

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The Referee Advisor is responsible for the development of the referee program, referee education and mentoring, for all current and potential referees and management of Referee Supervisors within the Mornington District Basketball Association. The main role of the Referee Advisor is to encourage, educate and evaluate all referees and technical officials within the Association.

### Responsibilities:

- Facilitation of Level 0 and Level 1 referee courses.
- Appoint, manage and lead all Referee Supervisors.
- Provide direct supervision, mentorship and leadership to all Referees.
- Attend lectures, camps and courses/workshops conducted by Basketball Victoria or the TOC on rule changes, interpretations, mechanics and education.
- Disseminate information to all referees and management regarding rules, rule changes, interpretations and mechanics of basketball refereeing.
- Identify and motivate referees with potential to be selected on Basketball Victoria elite leagues or education courses/lectures.
- Attend the Referee Branch committee meetings and liaise with Association management on issues or concerns regarding referee program.
- Maintain and update records and grading's of Referees & Referee Coaches, in conjunction with the referee branch and management.
- In consultation with Referee Supervisors manage referee rosters for all MDBA domestic competitions and VJBL competitions ensuring that appropriate number of referees are allocated to each match with appropriate ratio of referee grades.

- Ensure game payments made to referees are consistent with Basketball Victoria recommendations.
- Use the Referee Manager tool to communicate with referees, maintain up to date referee information and for the approval of referee payments.
- Prepare a monthly referee report for the Committee of Management on referee activities.
- Ensure that all referees over the age of 18 years are Working with Children compliant.
- Respond to member enquires and questions pertaining to officiating and interpretation of the rules of Basketball.

**Key selection criteria:**

- Demonstrate current rule knowledge.
- Knowledge of TOC Accreditation Policy.
- Be conversant with the latest C Grade, B Grade and A Grade course material.
- Have sound communication and interpersonal skills.
- Have a sound knowledge of teaching and mentoring skills.
- Must hold a Grade 3 (League / Advisor) or higher Referee Coach State Accreditation, however there are times when a Grade 2 Referee Coach may be appointed with restricted conditions.
- Must be a current financial member of the TOC.
- Current Level 2 First Aid certificate.

**Personal attributes:**

- Sound communication, interpersonal and negotiating skills.
- Ability to communicate effectively with people of all ages particularly adolescences.
- Proven ability to problem solve and identify workable solutions.
- Is resilient and stays calm under pressure.
- Accepts constructive criticism without becoming defensive.
- Demonstrates a high level of organisational skills, has the ability to prioritise and multi task.
- Fosters a harmonious, collaborative and enjoyable environment for all referees.

Applications in writing to Samantha Browne, MDBA General Manager by 5pm on 8<sup>th</sup> June 2018 [manager@morningtonbasketball.com.au](mailto:manager@morningtonbasketball.com.au). For a confidential discussion please phone Samantha Browne on 0427 305 536.