



POSITION DESCRIPTION – GENERAL COMMITTEE

The role of General Committee members is to ensure compliance with the Act and Rules of the Association and provide generalist expertise or skills and knowledge as required. General Committee members must at all times must uphold the organisational values of community, transparency, respect, integrity, sportsmanship and accountability.

Desirable Attributes:

General Committee members should:

- be well informed of all organisation activities and able to provide oversight
- be a person who can develop good relationships internally and externally
- be forward thinking and committed to meeting the overall goals of the Club
- be able to work collaboratively with other Committee Members
- be a good listener and attuned to the interests of members and other interest groups
- be a good role model and a positive image for the Club
- be a competent public speaker

Duties

- Participate in strategic planning for the organization
- Contribute towards ensuring that the strategic goals are regularly reviewed and delivered upon
- Attend committee meetings, submit Agenda items and review reports and Minutes
- The Committee is collectively responsible for ensuring that the Association complies with the Act and that individual members of the Committee comply with these Rules.
- In addition to any duties imposed by these Rules, a committee member must perform any other duties imposed from time to time by resolution at a general meeting.

General Committee members are expected to:

- As soon as practicable after being elected or appointed to the Committee, each committee member must become familiar with the Rules of the Association.
- Committee members must exercise their powers and discharge their duties with reasonable care and diligence.
- Committee members must exercise their powers and discharge their duties
 - in good faith in the best interests of the Association; and
 - for a proper purpose.

- Committee members and former committee members must not make improper use of their position.
- Information acquired by virtue of holding their position— so as to gain an advantage for themselves or any other person or to cause detriment to the Association.